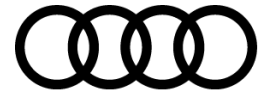




# QTS – Checklist

Version: V 5.1



Audi

## Checklist for access to QTS

### 1 Access authorization to Audi Firewall System

- Have you concluded a CSN contract with the Service Support Center operational services GmbH & Co. KG, (Tel. +49-375-60619-904 or +49-800-5877-877)?

### 2 Applying for a (Audi) Group-User-ID

- Do you have a (Audi) Group-User-ID?
  - > Please ask your Contractor Administrator in your Company for your (Audi) Group-User-ID.
  - > You can get more information on the cover sheets of the QTS-L01 form.
  - > Otherwise the Supplier Integration Team (B2B-Support) or the Service Support Center of the operational services GmbH & Co. KG can help you.

### 3 QTS authorization

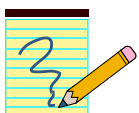
- Is the application **QTS L01** for the QTS system correctly filled out?
- Have you passed on your application to [operational services GmbH & Co. KG, Service Support Center, Rudolf-Ehrlich-Str.7, D-08058 Zwickau](#)?
- Have the User ID and the password been made known to you by mail?

### 4 Issue of personal listings and reports in personal E-mail

- Was your personal E-mail address correct when applying for your (Audi) Group-User-ID?

### 5 Issue of automatic notifications in E-mail which is independent on an individual person

- Have you informed the E-mail which is independent on an individual person to the Service Support Center operational services GmbH & Co. KG, (Tel. +49-375-60619-904 or +49-800-5877-877)?

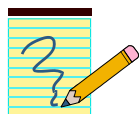


#### Note!

No access to the Audi QTS system is possible without the valid authorizations (points 1 to 3) and without the e-mail which is independent on an individual person (point 4).

### 6 QTS-seminar

- Have you registered for a training session with the Audi Akademie?
  - > <http://www.audi-akademie.de>, <Leistungen IT/PLM>, <Serienlieferanten>, <QTS Lieferantenfunktionen>
- Have you registered with Mrs Eva Sulzberger at the Audi Akademie? Tel. +49 - 841 - 89 93544.
- Have you received confirmation for the training session?
- Have you received your User ID before the training session?



#### Note!

You only can have a QTS-seminar, if you received your (Audi) Group-User-ID and password!

All points carried out and received?

We are happy to help you at +49-375-60619-904 or +49-800-5877-877.